

LITTLEROCK CREEK IRRIGATION DISTRICT
BOARD OF DIRECTORS MEETING
September 27, 2023

1. PLEDGE OF ALLEGIANCE:

President Hogan asks everyone present to join in the Pledge of Allegiance.

2. ROLL CALL:

President Hogan acknowledges as present, Director Tenerelli, Director Kraai, General Manager Chaisson, Secretary Burroughs, and Attorney A. Lemieux by teleconference, and Director Clark arriving late. Director Thibault, absent.

3. PUBLIC COMMENTS:

A. None.

4. CONSENT CALENDAR. DISCUSSION AND ACTION:

1. Approval of Minutes of the Board of Directors Meeting held July 26, 2023

2. Approval of interim paid bills, July 14, 2023 through August 15, 2023.

Motion by Director Kraai, second by Director Tenerelli, the consent calendar is unanimously approved. Vendor check #'s 41598 through and including 41619, and ACH's for a total of \$428,441.58.

Director Clark – Absent

Director Kraai – Aye

Director Tenerelli – Aye

Director Thibault - Absent

Director Hogan - Aye

5. ACTION CALENDAR:

A. Motion by Director Kraai, second by Director Tenerelli, the Board of Directors approve Resolution 23-24, Establishing a Record Retention Policy and Schedule.

Director Clark – Aye

Director Kraai – Aye

Director Tenerelli – Aye

Director Thibault – Absent

Director Hogan – Nay

B. Motion by Director Clark, second by Director Tenerelli, the Board of Directors approve upgrading to Microsoft Business 365 for document storage and equipment upgrades with a spending cap of \$10,000.

Director Clark – Aye

Director Kraai – Aye

Director Tenerelli – Aye

Director Thibault - Absent

Director Hogan – Aye

C. No action was taken on the Proposed New Administration Building.

6. INFORMATION CALENDAR:

- A. Antelope Valley State Water Contractors Association/JPA.
None
- B. Antelope Valley Watermaster.
Manager Chaisson informed.

7. CONFERENCES. DISCUSSION AND ACTION:

- A. A Motion by Director Kraai, second by Director Tenerelli, the Board of Directors approve the Manager, Directors and Staff to attend the following conferences including reasonable expenses for travel, meals, lodging and per diem as per Board Policy:
 - 1. ACWA 2023 Fall Conference & Expo. Nov 28-30, Indian Wells, CA.
 - 2. CSDA Membership Luncheon. Oct 12, 2023, AVEK Water Agency, Palmdale, CA.Director Clark – Aye Director Kraai – Aye Director Tenerelli – Aye
Director Thibault – Absent Director Hogan – Aye

B.

8. EXECUTIVE REPORTS:

- A. **GENERAL MANAGER’S REPORT.** General Manager Chaisson reports on the following:
 - a. Updated on the turnout.
 - b. Storm damage update, claim denied.
 - c. Updated about the leak on Ave U.
 - d. Update on the Mills Track Grant.
 - e. Updated on 2 hydrant incidents.
 - f. Updated on the progress of the radio towers
 - g. Updated on the abandonment of Well 7

- A. **OFFICE MANAGER’S REPORT.** Office Manager Burroughs reports on the following:
 - a. There were no opponents for the upcoming elections, so the Board of Supervisors will appoint Director Clark and Director Thibault for the new term.

- C. **FOREMAN’S REPORT.** Foreman Rafferty reports on the following:
 - a. None

9. GENERAL COUNSEL’S REPORT: Attorney A Lemieux reports on the following:

- A. None.

10. DIRECTORS COMMENTS/FUTURE AGENDA ITEMS:

A. None.

11. CLOSED SESSION:

None.

12. ADJOURNMENT:

The next Board Meeting will be on October 25, 2023 at 7:00pm.

The Board Meeting of September 27, 2023 is adjourned at 7:53 pm.